

PHYSC Meeting Minutes



22 April 2024 / 6:30PM / Mountain Mikes MV

Call to Order: 6:35 pm

Attendees:

-Brittany Lease, Jeff Alameidia, Sean Ostendorf, Brianna Ostendorf, Karissa Lowry, Nikki Sands, Allison Moreno, Danielle Anderson, Philip Kedingler-Cecil, Liz Cruz (at 6:54)

Approval of Last Month's Minutes: March 2024

-**Motioned:** Karissa

-**Seconded:** Jeff

-**All in Favor:** Yes

Treasurer's Report: (Jeff)

PHYSC Treasurer's Report

Data Collection Period: 2/26/24 - 4/21/2024

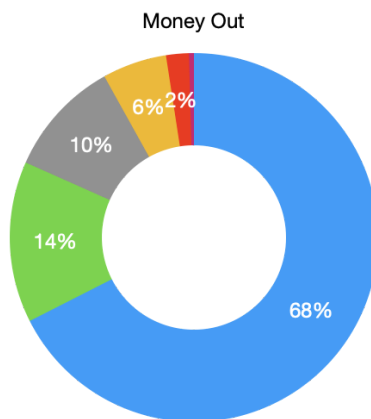
Bank Account Balances:

Tri-Counties: Savings & CD - \$26,253.58, Checking - \$52,922.26

Debits	
Sponsors	\$150
Total income	\$150

Credits	
Savings Transfer (Amer. Giv. Found.)	\$6,250
Auburn Rec (SoccerPalooza)	\$1,309
Board Operations	\$949
Coach Supplies	\$523
Mountain Mike's	\$185
Sphere	\$40
Total expenses	\$9,256

Overall Total	
Income minus expenses	-\$9,106



- Savings Transfer (Amer. Giv. Found.)
- Auburn Rec (SoccerPalooza)
- Board Operations
- Coach Supplies
- Mountain Mike's
- Sphere

Notes

- Board operations (Board Supplies, GoDaddy, Gift Basket, AYSC Mixer, Banners, Quickbooks)
- Coach Supplies (Benches, Coach Boards, Crates, Nets, Balls, Pumps)

Other Business

- Investigated Amazon Business Account. To be established in 2024.
- File Non-Profit with Secretary of State
- Procure Bookkeeping services
- Conclude Winchester field payment with AYSC's approval
- Conclude MOU with AYSC
- 501(c)(3) 990-N tax filing due May 15, 2024, for 2023 tax year.

-Holding the amount from America Giving Foundation in savings from the coach we receive it from

-Started a CD for 6 months

-Action Items:

-Jeff will create a Amazon business account for our non-profit

-Jeff needs to file a ES100 with the Secretary of State

-Jeff needs to get a bookkeeper to help Jeff or look into CPA

-Still working with Auburn on MOU

Follow-up on Action Items:

- Jeff will email AYSC about MOU, Referee Assignor and approval of \$2575.50 (pending the MOU and approval of \$2575.50)
- Brittany to confirm Coaches Meet and Greet Date (Done)
- Sean to replace lock on PH shed and contact PH about work day after baseball (Done)
- Sean will look into PH and ARD field issues Brittany brought up (No follow up)
- Pay the \$500 renewal fee for Team Sidelines
 - originally it was \$500 but with the extra module it is actually \$650 annually
 - Brittany motioned to amend the proposal and pay the \$650 for Team Sidelines
 - Second: Sean
 - All in favor: yes
- Bri will post on FB about open board positions (Done)

Reports & Updates:

- President (Brittany)
 - Coaches event was good
 - Feeling good with the Auburn Mixer and working together
 - Brittany will send out a contract list for Auburn
- Vice President (Karissa)
 - Really thought it was great to meet with Auburn
- Secretary (Bri)
 - Bylaw changes were given to everyone and will be posted to our website (Done)
 - At our next meeting we will be voting on the proposed bylaws and then we will take changes and it will be posted online for at least 15 days
 - Brittany will add Bri to the website to upload the minutes to Team Sideline (Done)
- Registrar (Allison)

-Allison tested registration for coaches and player registration and everything works well

-We will post link for registration opening May 1st

-Also new banners are up

-Coach Coordinator (Nikki)

-Coaches Happy Hour was good- we have to follow coaches already

4 U6 coaches, 2 U8 girls, 3 U8 boys, 2 U10 girls, 2 U10 boys, 3 U12 girls, 1 U12 boys, 1 U15 boys, 1 U16 girls, 1 U16 boys

-Can Nikki get ink, paper and folder

-Brittany motion approve \$500 towards coach coordinator office supplies

-Second: Liz

-All in favor: yes

-We also have a laminator and it will get put in the winchester shed

-Soccerpalooza flyers will go out before summer and then when we are back to school

-Registration flyers will go out Monday in walk homes at SH and send to Jodie for her newsletter

-Talked to Matt Slusher and PHFD will do hot dogs at soccerpalooza

-Nikki talked to Coach Bob and he wants to be involved= she will talk to him about the referee liaison position when he is back in town

-Action Items:

-Nikki to follow up with Coach Bob about possible Referee Liaison position

-Referee Liaison (Open)

-We are looking at having Coach Bob hold this role and he is interested in helping out

-Website Coordinator (Liz)

-Will post bylaws and update new board members (Done)

-Field Coordinator (Open)

-We will let Sean know the practice schedule when we have it set to reserve fields

-Super Rec can start practices sooner (maybe July)

- Last year we paid for Super Rec tournaments
- Sean put corner markers in u10 field to make painting this year
- Sean will start getting bids for painting
 - Brittany will send Sean the guy that Auburn uses
- Has Phil lined up to paint u6 and u8 (label the fields 1, 2, 3, 4)
- Talked about giving painters more of discount for weekly painting during the season
- Brittany motioned to approve field painters getting half off registration half way through the season then they get the other half refunded at the end of the season**
- Seconds: Karissa**
- All in favor: yes**
 - Anyone with a discount (coaches, painters, board members, etc) can give that discount to any one player as a scholarship if they would like
- Coaches training: when do we need the fields painted? By July 28th
 - Winchester will need to be painted the beginning of July

-Action Items:

- Sean to get bids for a painting company to paint the fields the first time this season**
- Brittany will give Sean the field painter contact Auburn uses**
- Confirm the dates we need the fields and when they need to be painted**

-Uniform Coordinator (Open)

- Karissa and Allison will go to the shed to inventory
- Might have someone interested in coordinating swag
- Jamie Merritt is interested in this role
 - Brittany motions to have Jamie Merritt fill the Uniform Coordinator position**
- Seconds: Liz**
- All in favor: yes**
- Jamie accepts (over the phone)**

-Action Items:

- Inventory uniforms (Karissa and Allison)**

-Train and give information to Jamie about her new role

-Equipment Coordinator (Open)

-Phil Keding-Cecil is interested in this role

-Nikki motions to have Phil Keding-Cecil fill the Equipment Coordinator role

-Seconds: Liz

-All in favor: yes

-Phil accepts (in person)

-Action Items:

-Train and give information to Phil about his new role

-Social Media Liaison (Open)

-Ashleigh Sands is interested in this role

-Jeff motions to have Ashleigh Sands fill the Social Media Liaison position

-Seconds: Karissa

-All in favor: yes

-Ashleigh accepts (over the phone)

New Business:

-Booth at Pioneer Day June 2nd

-We will have a booth to support PHFD and also have registration, referee info and swag

-We just have to have enough board members present

-We will discuss later about splitting the shifts

-U-6 proposed move up changes

-We have some families asking why we don't move up U6 players

-If players want to move up the families have to ask, they need to play one year and have the coaches approval

-Discussed creating a Player Early Promotion Policy to reflect this process

-Bri motions to create a Player Early Promotional Policy that states PHYSC the process for players moving up

-Seconds: Jeff

-All in favor: yes

-Two U6 boys that would like to move up and they have coaches approval

-Jeff motions to move the two U6 boys up to U8 boys with the understand that the policy is created and posted before we inform the families

-Seconds: Sean

-All in favor:

-Abstentions: Nikki and Liz

-Scholarship request for one U6 girl and U10 boys- they have not had a scholarship before

-Bri motions to grant the U6 girl and U10 boy a full scholarship for this season

-Seconds: Nikki

-All in favor: yes

- U10 boy would like to move up to U12 boys (we will table this until we have a coach in mind for him)

-U8 boy would like to move up to U10 boys

-Bri motion to move up the U8 boy to play on U10 boys this season

-Seconds: Karissa

-All in favor:

-Abstentions: Liz

-Action Items:

-Create a Player Early Promotional Policy

-Registration opens: May 1

-If you have any issues let Allison know via text or email

-Late registration will start July 1st

-New proposed Super Rec. Kits

-Discussed doing new uniforms for Super Rec with sponsors

- Think about it and get quotes about doing this
- Super Rec will need a home and away jerseys

-Action Items:

- Get quotes for new jerseys for Super Rec

-Photo release in registration

- This is included in registration and its mandatory
- If families don't want to have their players pictures taken they can reach out and we can create an opt out option via email

-Photographer choice

- Our past photographer reached out and we are getting prices for other companies
- We will reach out to Lifetouch soon to get prices and dates
- We will also reach out to auburn to see who they used
- Nikki will take this on and we will revisit next month

-Action Items:

- Nikki to get quotes for new photographer for picture day

-Coach happy hour recap

- Went great and had some new coaches come

-County sidewalks (7ft)

- The County is working on a sidewalk plan that will run through town
- It will be a two phase project
- It will take away 7ft from the U10 field
- We don't want this to happen during soccer season- Brittany will share more if she hears any updates on this project

-Vision for the club (partnerships and plans)

- Brittany and Bri have a meeting with the district to talk about future goals for the club

-Revisit Committees (position outlines, MOU, soccerpalooza)

- Auburn has let Sam Troy go as the Referee Assignor

- John Oates was hired as the new Referee Assignor and Mr Brissey will help him
- Auburn is handling the Referee Assignor position and the terms based on our working MOU

The Good of the Game:

-None

-Action Items:

-Give new board members access to their board emails and any training or information they need for their new position

Meeting Adjourned: 8:50 pm

-Motioned: Bri

-Seconded: Sean

-All in Favor: Yes

Next Meeting Date:

-May 27th, 2024 @ 6:30 pm- pending location