

**PHYSC Annual General Meeting (AGM)
Meeting Minutes**

Thursday, December 21, 2023

I. Call to Order at 6:05pm

-Individuals Present at Meeting: Julie Cohodes, Sam Troy, Jeff Alameida, Allison Moreno, Ashleigh Sands, Danielle Anderson, Sean Ostendorf, Bri Ostendorf, Nikki Sands, Liz Cruz, Brittany Lease and Karissa Lowry

II. Greetings/ Presence

III. Approval of Last Month's Minutes: Approval of November Minutes

- Brittany Motioned to approve minutes
- Karissa seconded
- All in favor: Yes
- November meeting minutes approved

IV. Approval of Agenda

- Brittany motioned to change the agenda order. To move the Proposals for changes in Constitution and Bylaws to the first item discussed
- Karissa seconded
- All in favor: Yes
- Agenda change approved

V. Proposals for changes in Constitution and Bylaws

Brittany motioned to make the following changes to the PHYSC Constitution and Bylaws as followed. These changes will be amended/ added to our Bylaws and voted in at our next meeting

#1: Brittany motioned to have all new members have to attend a minimum of 3 meetings before the board votes them into a position (upon approval of the board)

- Sam seconded
- All in favor: Yes
- Motion approved

#2: Brittany motioned to vote in only the core executive board positions (President, Vice President, Treasurer and Secretary) at the AGM (Registrar will now be a member at large) all the other positions will be voted in at a meeting determined by the board

- Bri seconded
- All in favor: Yes
- Motion approved

#3: Brittany motioned to to pay PHYSC Registrar based on each player registration for the season at \$2.50 per kid (that is what AYSC pays) starting in 2024

- Sam seconded
- All in favor: Yes
- Motion approved

#4: Jeff motioned to allow changed to the Bylaws at the AGM and at a mid year meeting if necessary

- Julie seconded
- All in favor: Yes
- Motion approved

VI. Elections of Board of Directors (Annual):

- President:** Brittany was nominated as president earlier in the year
-Brittany accepts
- Vice President:** Karissa was nominated as vice president earlier in the year
-Karissa accepts
- Secretary:** Bri was nominated and accepts
- Treasurer:** Jeff was nominated and accepts

- Sam motioned to approve the nominations of the board members listed
- Nikki seconded
- All in favor: Yes
- Motion approved

-We will be waiting to vote on members at large later in the season

VII. Treasurer’s Report: See attached report

PHYSC Treasurer’s Report

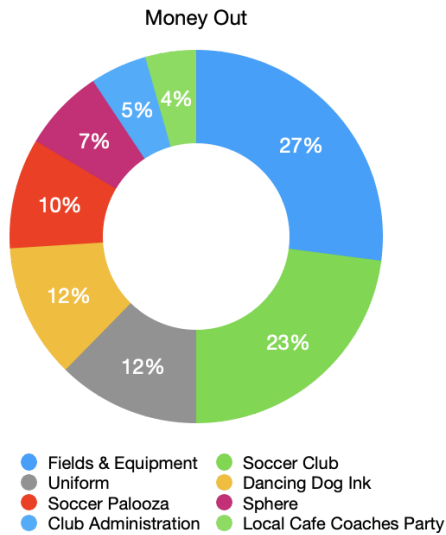
Data Collection Period: 1/3/23 - 12/19/23

Bank Account Balances:

Tri-Counties: Savings - \$20,003.02, Checking - \$63,611.61

Debits	
Sphere	\$45,935
WF Transfer	\$11,685
Uniform/Swag Sales	\$11,637
American Online Giving Foundation	\$6,250
Sponsors	\$3,330
49er Deposit	\$1,475
Palooza Vendor Reimbursements	\$702
BuildASign	\$90
Total income	\$81,104

Credits	
Fields & Equipment	\$16,180
Soccer Club	\$13,708
Uniform	\$7,372
Dancing Dog Ink	\$6,959
Soccer Palooza	\$5,713
Sphere	\$4,262
Club Administration	\$2,936
Local Cafe Coaches Party	\$2,635
Total expenses	\$59,765



Overall Total	
Income minus expenses	\$21,339

Other Business

- Investigated Amazon Business Account. To be established in 2024.
- Reminder: 501(c)(3) 990-N tax filing due May 15, 2024, for 2023 tax year.

Notes for Credits

- Fields & Equipment includes: Ace, Shed, Amazon, Dicks, Auburn Rec, Home Depot, Ben’s Toilets, Field Painting
- Soccer Club includes: Sideline, US Club, Got Soccer, Epic Sport, Norcal Premier
- Club Administration includes: IRS, GoDaddy, QuickBooks, Signage, Best Buy, RPS Insurance, Mountain Mike’s.

-2023 year to date:

-Debits: \$81,104

-Credits: \$59,765

-Jeff will be tagging debits and credits to have it track better for 2024

-Tri County: was talked about for fields improvements but we haven’t used anything towards that

- American Online Giving Fund: came from a coach \$6,250
- Next year start an Amazon Business Account
- Filing taxes due May 15th

VIII. Unfinished Business:

- Julie sent emails out to the presidents of Auburn and Foresthill's Clubs to meet with presidents to discuss this past season and issues- they did not reply
- Julie informed the club that we didn't get the grant with Norcal to grow our club but will try again next year

-49er shared account: Sam reported the following

- 49er starting account fund \$73,063 and ending account fund was \$53,735
- the only item not paid out is PH fields for Saturday games
- PH: \$10,372 spent from that fund
- the amount that came out of the referee fund was \$29,069
- 503 games at \$10 a piece for referee coordinator
- the money for each club will be recuperated to the account
- the money in that account goes to office expenses, licenses, Saturday games, Referee uniforms, Referee Coordinator (Sam Troy) and Scheduler (Sam Troy)
- we don't have a signed agreement for this account after the club has asked multiple times before
- Brittany motions stop spending in this account until we have a signed agreement from all three club presidents which she is asking for by our next meeting
- Karissa seconded
- All in favor: Yes
- Motioned approved
- Brittany and Karissa will work on gathering this information between now and our next meeting
- Brittany asked to get the meeting minutes about the agreement from 49er YSL, historical financial record of this account and a draft agreement to report on at our next meeting. She will work with Karissa, Sam and Jeff to gather these documents

IX. New Business:

- Brittany would like a laminator and label maker (Sam said there is a laminator in the referee shed and will bring it)

-Lease's last game was canceled in Auburn and they played at PH

-Nikki motioned to pay Referee Chris \$34 and the other two referees \$30 cash for refereeing that game

-Jeff seconded

-All in favor: Yes

-Motioned approved

X. Good of the game:

-End of year coaches party was a success and coaches were happy

-All field painters were refunded for their work this season (half registration fee)

-Nominating referees that did well this season (Liz, Ashton, Sam, Hailey, Natalie, Cole, Pete)

-Andy's wanted to give his money he is getting paid for refereeing to Cole, Hailey and Natalie

-have Andy cash his check and give his money to who he feels deserve it separate from PHYSC

-Brittany motioned to give \$50 each for the 7 referees that did an outstanding job this season

-Ashleigh seconded

-All in favor: Yes

-Sam abstanes

-Motion approved

-Sam and Julie gave Jeff their credit cards

-Liz has access to gmail accounts

XI. Adjournment at 7:09 pm