

# PHYSC Meeting Minutes



27 May 2024 / 6:00PM / Meadow Vista Community Center

**Call to Order:** 6:12 pm

## **Attendees:**

-Brittany Lease, Jeff Alameidia, Sean Ostendorf, Brianna Ostendorf, Karissa Lowry, Nikki Sands, Allison Moreno, Danielle Anderson, Philip Kedinger-Cecil, Jamie Merritt

## **Approval of Last Month's Minutes:** April 2024

-**Motioned:** Karissa

-**Seconded:** Phil

-**All in Favor:** Yes

## **Revisiting Motions made via email:**

-April 17th: Motion to approve a full 100% registration discount for assistant coaches this season (Motioned by Brittany, Seconded by Danielle and all in favor with 6 votes)

-April 27th: Motion to approve the recommended bookkeeping company Jeff proposed (Motioned by Bri, Seconded by Brittany and all in favor with 5 votes)

-April 29th: Motion to approve the Promotional "Play-Up" Policy (Motioned by Brittany, Seconded by Bri and all in favor with 5 votes)

-May 16th: Motion to approve \$620 to rent the MV Community Center for our meetings (Motioned by Brittany, Seconded by Liz and all in favor with 6 votes)

# Treasurer's Report: (Jeff)

## Placer Hills Youth Soccer Club - PHYSC

### Statement of Activity

January - December 2023

	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023	TOTAL
<b>Revenue</b>													
Product Revenue									117.82	95.00	40.54		\$0.00
Swag Sales								2,280.00	8,948.30	35.00			\$253.36
Uniform Sales													\$11,263.30
<b>Total Product Revenue</b>								<b>2,280.00</b>	<b>9,066.12</b>	<b>130.00</b>	<b>40.54</b>		<b>\$11,516.66</b>
Registration Fees (Sphere)	1,475.17				27,260.00	13,835.00	4,170.00	670.00					\$47,410.17
Sponsors & Donations					900.00	400.00	700.00	600.00	3,500.00	552.20	3,250.00		\$9,902.20
<b>Total Revenue</b>	<b>\$1,475.17</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$27,260.00</b>	<b>\$14,735.00</b>	<b>\$4,570.00</b>	<b>\$3,650.00</b>	<b>\$9,666.12</b>	<b>\$3,630.00</b>	<b>\$592.74</b>	<b>\$3,250.00</b>	<b>\$68,829.03</b>
<b>Cost of Goods Sold</b>													
Costs of Supplies (Uniforms, Swag, etc.)			2,518.20	45.00	4,760.89		5,644.87	2,671.99	637.61				\$16,278.56
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,518.20</b>	<b>\$45.00</b>	<b>\$4,760.89</b>	<b>\$0.00</b>	<b>\$5,644.87</b>	<b>\$2,671.99</b>	<b>\$637.61</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,278.56</b>
<b>GROSS PROFIT</b>	<b>\$1,475.17</b>	<b>\$0.00</b>	<b>\$-2,518.20</b>	<b>\$-45.00</b>	<b>\$22,499.11</b>	<b>\$14,735.00</b>	<b>\$-1,074.87</b>	<b>\$978.01</b>	<b>\$9,028.51</b>	<b>\$3,630.00</b>	<b>\$592.74</b>	<b>\$3,250.00</b>	<b>\$52,550.47</b>
<b>Expenditures</b>													
Club Administration Expenses	125.36	407.92	270.23	1,413.00	184.81	279.81	440.91	157.14	399.71	52.30	67.42	1,452.28	\$5,250.89
Club Dues & Subscription (Sphere, Team Sideline)	19.95	19.95	19.95	19.95	19.95	1,652.56	523.94	162.55	216.07	19.95	19.95	19.95	\$2,714.72
Directors & officers insurance								483.00	650.00				\$1,133.00
Equipment	267.09		115.79	251.11	648.59	10.72	2,966.10	227.92			2,791.80		\$7,279.12
Fields Rental Fees (ARD)						281.66	5,388.00	222.97	1,830.40	445.94	215.01	126.00	\$8,509.98
Fundraising (Soccer Palooza, etc.)						181.29	36.48	4,743.82	-500.00	362.13	30.00		\$4,853.72
Player Dues (US Club & Sphere)	100.00					368.50	11,723.50	338.75	711.85			210.00	\$13,452.60
<b>Total Expenditures</b>	<b>\$512.40</b>	<b>\$427.87</b>	<b>\$405.97</b>	<b>\$1,684.06</b>	<b>\$853.35</b>	<b>\$2,774.54</b>	<b>\$21,078.93</b>	<b>\$6,108.23</b>	<b>\$3,535.95</b>	<b>\$880.32</b>	<b>\$3,124.18</b>	<b>\$1,808.23</b>	<b>\$43,194.03</b>
<b>NET OPERATING REVENUE</b>	<b>\$962.77</b>	<b>\$-427.87</b>	<b>\$-2,924.17</b>	<b>\$-1,729.06</b>	<b>\$21,645.76</b>	<b>\$11,960.46</b>	<b>\$-22,153.80</b>	<b>\$-5,130.22</b>	<b>\$5,492.56</b>	<b>\$2,749.68</b>	<b>\$-2,531.44</b>	<b>\$1,441.77</b>	<b>\$9,356.44</b>
<b>NET REVENUE</b>	<b>\$962.77</b>	<b>\$-427.87</b>	<b>\$-2,924.17</b>	<b>\$-1,729.06</b>	<b>\$21,645.76</b>	<b>\$11,960.46</b>	<b>\$-22,153.80</b>	<b>\$-5,130.22</b>	<b>\$5,492.56</b>	<b>\$2,749.68</b>	<b>\$-2,531.44</b>	<b>\$1,441.77</b>	<b>\$9,356.44</b>

**Note**

Revenue:  
COGS - Includes Dancing Dog, Team Factory, Epic Sport, Soccer.com

Expenses:  
Club Admin - Includes food & beverage, office supplies, 501c3 filings and subscriptions, coaches party, website, signage.  
Equipment - Includes Ace Hardware, Dick's, Amazon, Home Depot.

## Placer Hills Youth Soccer Club - PHYSC

### Statement of Activity

January 1 - May 27, 2024

	JAN 2024	FEB 2024	MAR 2024	APR 2024	MAY 1-27, 2024	TOTAL
<b>Revenue</b>						
Registration Fees (Sphere)					28,960.00	\$28,960.00
Sponsors & Donations		150.00				\$150.00
<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$150.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,960.00</b>	<b>\$29,110.00</b>
<b>GROSS PROFIT</b>	<b>\$0.00</b>	<b>\$150.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,960.00</b>	<b>\$29,110.00</b>
<b>Expenditures</b>						
Club Administration Expenses	349.62	379.83	379.44	2,829.93	599.72	\$4,538.54
Club Dues & Subscription (Sp...	19.95	19.95	19.95	19.95	676.58	\$756.38
Equipment		826.03				\$826.03
Fields Rental Fees (ARD)					34.00	\$34.00
Fundraising (Soccer Palooza, ...				1,309.00	500.00	\$1,809.00
<b>Total Expenditures</b>	<b>\$369.57</b>	<b>\$1,225.81</b>	<b>\$399.39</b>	<b>\$4,158.88</b>	<b>\$1,810.30</b>	<b>\$7,963.95</b>
<b>NET OPERATING REVENUE</b>	<b>\$-369.57</b>	<b>\$-1,075.81</b>	<b>\$-399.39</b>	<b>\$-4,158.88</b>	<b>\$27,149.70</b>	<b>\$21,146.05</b>
Other Revenue	\$0.18	\$0.16	\$0.12	\$0.10	\$0.09	\$0.65
<b>NET OTHER REVENUE</b>	<b>\$0.18</b>	<b>\$0.16</b>	<b>\$0.12</b>	<b>\$0.10</b>	<b>\$0.09</b>	<b>\$0.65</b>
<b>NET REVENUE</b>	<b>\$-369.39</b>	<b>\$-1,075.65</b>	<b>\$-399.27</b>	<b>\$-4,158.78</b>	<b>\$27,149.79</b>	<b>\$21,146.70</b>

**Expense:**

Admin - Local Coaches party, Signage, GoDaddy, QB's, SOS, Federal taxes, Amazon Business Prime  
Dues - Team Sideline  
Fundraising - MV field for SoccerPalooza, Potty Shack

- Jeff filed Federal taxes with an extension
- Bookkeeping services was about \$200
- Have Quickbooks up and running
- Requested payment from AYSC for the Winchester field, Jeff will follow up
- Need to file State taxes
- Need to file with Federal Tax Board
- Look into if we need to use Sphere or can we process credit cards another way through Got Sport
- Auburn sent Jeff some edits regarding the MOU and he will work on adding those for us
- Jeff will mail the remaining items that Sam gave to him over to AYSC

#### **Follow-up on Action Items: Jeff**

- MOU and \$2575.50 Update (Pending)
- Amazon Business account (Done)
- File ES100 with Secretary of State (Done)
- Bookkeeping update (Done)
- Create early move up policy (Done)

#### **Reports & Updates:**

- President

#### **Follow-up on Action Items: Brittany**

- Train and give new board members their new roles (Pending)
- Give Sean contact for Auburn painter (Pending)
  - No contact from AYSC
- Quote for Super Rec jerseys (Liz and Karissa are working on that)
  - We have one quote and Karissa will work on getting more

## **-Vice President**

### **Follow-up on Action Items: Karissa**

- Inventory shed (Done)
  - Karissa and Nikki inventoried uniforms and coach shirts and will share with Jamie, still need to do swag
  - Karissa showed Jamie the shed
  - Karissa will order uniforms with Jamie this first time
  - We need to figure out swag and how we want to move forward with it
  - Board Attire: for returning board members they will get one new item and new board members will get a shirt, sweatshirt and another item and everyone will get a hat
  - Karissa will gets quotes from Bear Prints Nor Cal Threads for hats
- Thank you to everyone who worked at the Open House table, we got people interested in refereeing and playing

## **-Secretary: Bri**

- The new Promotional Policy is posted on our website
- Bri will also update the adopted bylaws

## **-Registrar: Allison and Danielle**

- a couple families don't have Birth Certificates- Allison will work with them to get them
- Player Registration Numbers: 290 players
- Some families didn't get a discount and Allison is refunding those

## **-Coach Coordinator**

### **Follow-up on Action Items: Nikki**

- Referee Liaison- Nikki is meeting with Coach Bob to discuss this position with him, he would like to help more this season
- Photographer:
  - We will use the same company as last year and we told him some of our concerns and he will work with those (spectrum photography)

-We can get a group picture for \$6 per kid it includes a 8x10 player photo and group, 4 wallets and social media download

-We already voted to spend \$5 per player this season to go towards group picture and or trophies

-Bri motioned to approve a \$1 per player increase (a total of \$6 per player) to cover the cost of the group picture package (we revisit the trophies later this season)

**-Motioned:** Bri

**-Seconded:** Brittany

**-All in Favor:** Yes

-Pictures Days

-teams with MW practice days will have picture day on Sept 9

-teams with TTH practice days will have picture day on Sept 10th

-Coaches: 37 registered

-Team Sideline app

-We will load the teams and if teams want to use it they can

**-Referee Liaison (Open)**

**-Website Coordinator: Liz not hear**

**-Field Coordinator**

**Follow-up on Action Items: Sean**

-Bids for painting fields (pending)

-Brittany will reach out to AYSC again for their painter contact

-Confirm dates to use the fields

-Auburn will use Winchester also and will pay us for it

-Sean will reach out to Jeff with days Auburn will use

- Once Auburn lets Sean know the dates we will have Jeff create an invoice
- We still need to work on painting field dates and bid
- We got two bids for a new porta potty company- United Rentals and Cooks they are both about the same \$205. We will get back to everyone regarding the cleaning day of the week and then decide
- Off season codes right now and the Sean will tell everyone when he changes them to on season codes

### **-Uniform Coordinator**

- Work on getting uniform dates- July 26th will be the first one

### **-Equipment Coordinator**

- Phil inventoried the shed
- 14 first aid kits and we have 20 ice packs
- we will get a different brand of soccer balls
- working on a list for coaches who still have their bags
- Phil will work on getting an email going to the coaches from last year about if they still have items
- Next meeting Phil will work on getting a budget for equipment
- Items we might want this season
  - hand sanitizer
  - new whistles the cheap ones

### **-Social Media Liaison**

- If you need anything posted let Ashleigh know

## **New Business:**

- Scholarships and Move Up Requests
  - Move Ups: all have played a season
    - move u12 girl up to u14 girls (has coach endorsement)
    - move up u8 boy to u10 boy (has coach endorsement)

-move u6 boy up to u8 boy (has coach endorsement)

**-Motioned:** Phil

**-Seconded:** Jeff

**-All in Favor:** Yes

-Scholarships

-u12 boy asking for a full scholarship- has received one last year

**-Motioned:** Phil

**-Seconded:** Karissa

**-All in Favor:** Yes

-Soccerpalooza Budget and jobs

-Budget last year was about \$4,853

-Brittany motioned to approve a \$1,000 budget for Soccerpalooza

**-Motioned:** Brittany

**-Seconded:** Phil

**-All in Favor:** Yes

-We have reserved the park and potty trailer

-Jeff will handle event insurance

-The Kid Zone quote was \$2,849

-Phil motion to approve the \$2,849 for the Kid Zone quote from Mobile Rock

**-Motioned:** Phil

**-Seconded:** Jeff

**-All in Favor:** Yes

-Jobs: all hands on deck

-there will be a signup genius for the event so people can sign up

-event will be August 25th

-Sponsorship for Lions Cornhole tournament

-June 22nd

- Lions will be supporting us with the bar at soccerpalooza
- do a free registration basket or sponsor a team
  - Nikki motions to spend \$350 for a free registration basket and to sponsor a team
- Motioned:** Nikki
- Seconded:** Sean
- All in Favor:** Yes
- Abstain:** Phil and Brittany
- Pioneer Day Booth/Open House Booth follow up
  - no booth at Pioneer Day this year
  - Brittany motioned to approve \$250 towards Pioneer Day donation
- Motioned:** Brittany
- Seconded:** Phil
- All in Favor:** Yes
  
- Community Center Rental/Lions
  - MV Lions wanted to pay for part of our Community Center rent but we already paid for it
  - We will use that money as a donation towards something such as Soccerpalooza
  
- Livescan
  - June 4th we will have the Livescan event at the Community Center 4-7pm
  - ALL board members need to be Livescanned and it stays with you
  - People can also go to Mail-N-More but it will take longer and cost more
  
- County Sidewalk committee toured site and Karissa, Brittany and Nikki attended
  - The fence will get moved back 7 feet
  - Needs to happen after the season
  - They have to put the field back to how it was when they are done



-it will be presented to MAC meeting June 10th

-The updated bylaws and constitution

-Jeff motioned to adopted the new constitution and bylaws

**-Motioned:** Jeff

**-Seconded:** Jamie

**-All in Favor:** Yes

-Drop in registration help at the live scan event on June 4th

-Karissa wants to do a team kickoff (only u6-u12 but no super rec)

-Like a team meet and greet

-Have a team table with information about practice dates, event dates and meet each other

-cost would be community center rental and an easy snack like popsicles

-also do swag and uniform sales

-lets poll coaches to see if they want to do July 25, 26 or 28

-Kara Dedreds would like to hold her practices at Colfax High School again this season

-Jeff will add her to the insurance

**-Motioned:** Nikki

**-Seconded:** Ashleigh

**-All in Favor:** Yes

### **New Action Items:**

-Jeff: MOU, Winchester money from AYSC and items from Sam to AYSC

-Jeff: file with Federal Tax Board and file State Taxes

-Jeff: look into Sphere and Got Sport options

- Brittany: board roles
- Karissa: look into Super Rec jersey's
- Karissa: look into Bear Paw hat prices
- Nikki: update on meeting with Coach Bob
- Sean: field painting bids
- Sean: reserve fields
- Sean: reserve porta potty

### **The Good of the Game:**

- We have a full board that is working together well

### **Meeting Adjourned: 8:31 pm**

- Motioned: Bri
- Seconded: Sean
- All in Favor: Yes

### **Next Meeting Date:**

- June 24th @ 6:00 pm- MV Community Center