

# PHYSC Meeting Minutes



31 March 2025 / 6:00PM / Meadow Vista Community Center

**Call to Order:** 6:14 pm Brittany

## **Attendees:**

-Brittany Lease, Sean Ostendorf, Brianna Ostendorf, Karissa Lowry, Danielle Anderson, Kristina Torre, Jamie Merritt, Ashleigh Sands, Michelle Thompson, Nikki Sands (online), Christa Bartkoski

**Approval of Last Month's Minutes:** February 2025 minutes

-**Motioned:** Karissa

-**Seconded:** Sean

-**All in Favor:** Yes

## **Revist Motions made via email:**

-March 15th: Motion to nominate Nikki Sands and Danielle Anderson as Co-registrars. As well as nominate Ashleigh Sands as Social Media Liaison (Motioned by Bri, Seconded by Karissa and all in favor with 7 votes)

## **Treasurer's Report: (Sean)**

-Detached Reports

-Payment to PHUSD

-we received the invoice for the u10 and u12 fields for last season. It is a flat rate of \$1950

-we will pay the invoice for last season and the season before if we didn't pay that already

-possibly look into talking with the school district

\*\*Brittany motions to pay 2023/2024 as well as 2024/2025 for \$1950 unless Sean finds payment for that not to exceed \$4,000

-We will also prepay for this coming season when we book the fields in June/ July

**-Motioned:** Brittany

**-Seconded:** Christa

**-All in Favor:** Yes

-Payment from AYSC received

### **Action Items: Sean**

-payment to PHUSD

-look into past payments to the school and pay 2023/2024 if we didn't already

-payment to ARD for renting the park for soccerpalooza

## **Reports & Updates:**

**-President**

### **Follow-up on Action Items: Brittany**

-Invoice to Auburn for Winchester Field (Done)

-Calendar update

-Brittany uploaded the events to Google calendar and you can subscribe to it. Ask Karissa for help if you need it

-Because of Weimar's Open House we will need to move the May board meeting

-Move the meeting to May 26th at 630pm

-Brittany Motion to move the May meeting to May 26th at 630pm

**-Motioned:** Brittany

**-Seconded:** Karissa

**-All in Favor:** Yes

-The mixer with Auburn will also be moved and Auburn will get dates to us

**-Vice President**

**-Secretary**

## **Action Items: Bri**

-For those that haven't signed a confidentiality agreement please do so

## **New Business:**

### **-New board members voting**

#### **a. Appeal (uniforms and swag)**

-Jamie Merritt nominated by Bri Ostendorf

-Jamie accepts the nomination

-All in favor: yes

-Jamie Merritt is voted in as Apparel coordinator

#### **b. Equipment**

-Michelle Thompson nominated by Danielle Anderson

-Michelle accepts the nomination

-All in favor: yes

-Michelle Thompson is voted in as equipment

#### **c. Co-Coach Coordinator**

-Christa Bartkoski nominated by Brittany Lease

-Christa accepts the nomination

-All in favor: yes

-Christa Bartkoski is voted in as Co-coach coordinator

-Brittany will assist as a co-coach coordinator

#### **d. Field Coordinator**

-Sean Ostendorf nominated by Jamie Merritt

-Sean accepts the nomination

-All in favor: yes

-Sean Ostendorf is voted in as Field Coordinator

### **e. Event Coordinator**

- Kristina Torre nominated by Ashleigh Sands
- Kristina Torre accepts the nomination
- All in favor: yes
- Kristina Torre is voted in as Event Coordinator

#### **-Open Positions not filled yet**

- Referee coordinator
- Website
- Super Rec Liaison
- Treasurer

#### **-ARD update (Sean)**

-Sean and Brittany went to the ARD board meeting. They recommended that we attend the Acquisitions and Development meeting that pertains to fields more than the general board meeting

-Sean also attended the Acquisitions and Development meeting

-Sean talked to Jesse about Winchester field

-ARD does not control the water flow to that field, so they are reluctant to do field improvements there.

-Winchester Golf course controls the water for that field and that field only gets watered when the golf course is filling their ponds.

-The field was built on fill dirt and boulders so it doesn't have a good topsoil layer for the grass to grow on. Thus causing uneven growth and poor drainage.

-Sean will give Jesse some square feet numbers for top dressing the fields that need it

-We will need to get a porta potty for the Winchester field

-ARD has a youth fund for low income families in district we can refer families too

-Sean received the 5 year project plan from the ARD board and our parks have nothing planned

- Sean was informed that the board before us had conflict with ARD and now we are trying to build a better relationship
- Sean is creating a relationship with Jim Gray
- Maybe look into using Weimar Hills field or Colfax El

### **Action Items: Sean**

- Square footage of top dressing for the ARD fields that need it to Jesse

### **-Super Rec sub committee update**

- the committee met and have a rough plan
- we would like to vote in this plan next meeting as well as the super rec coaches
  - cost us an additional \$22.50 per kid plus a tournament (super rec would be an additional \$80 plus \$50 for uniform kits)
  - we will need to look into a local uniform supplier (we will have to look at it per team colors Red, Black and White)
  - One team per age group and gender division
- Right now everything looks good with Nor Cal

### **-MOU meeting update**

- We have a signed MOU with Auburn and Foresthill
- We (PHYSC) manages the shared account which has \$26,914
- Auburn manages the ref assignor
- We will run out of money in that account this season after paying for Refs
- A little less than \$30,000 for paying for refs, equipment and uniforms for the three clubs last season
- We have two options for paying back into the ref account. A set amount per player registered or per some game
  - Home games with refs
    - PHYSC 109
    - Auburn 122
    - Foresthill 33

-If we put in a \$100 per home game that would give us around \$26,400 back into the shared ref account

PHYSC \$10,900

Foresthill \$3,300

Auburn \$12,200

-We agree to put \$100 per home game from last season back into the shared ref account to cover the cost for the upcoming season. We will let the other clubs know by May 1st per our agreement and then come back to vote on this.



**Account Information  
Report**  
PLACER HILLS YOUTH SOCCER  
CLUB

January 01, 2024 - March 24, 2025

Account: \*4497 (PAP Referee Account)

Current Balance	\$26,914.00
Available Balance	\$26,914.00
Relationship Balance	\$26,914.00
Interest Paid YTD	\$0.00
Interest Rate	0.000%

Posted Date	Description	Check Number	Credit	Debit	Balance
11/25/2024	ACH CONVERTED CHECK Stack Officials Stack Offi BRITTANY LEASE			\$7,320.00	\$26,914.00
11/04/2024	ACH CONVERTED CHECK Stack Officials Stack Offi BRITTANY LEASE			\$6,247.50	\$34,234.00
10/28/2024	ONLINE BANKING DEBIT OLB XFER TO DDA 000761040753 TRANSFER FROM CHECKING 44			\$110.00	\$40,481.50
10/28/2024	ACH DEPOSIT Stack Officials TRANSFER BRITTANY LEASE		\$5,025.00		\$40,591.50
10/15/2024	ACH CONVERTED CHECK Stack Officials Stack Offi BRITTANY LEASE			\$8,911.50	\$35,566.50
09/23/2024	ACH CONVERTED CHECK Stack Officials Stack Offi BRITTANY LEASE			\$5,025.00	\$44,478.00
09/23/2024	ACH CONVERTED CHECK Stack Officials Stack Offi BRITTANY LEASE			\$4,892.00	\$49,503.00
09/23/2024	ACH CONVERTED CHECK Stack Officials Stack Offi BRITTANY LEASE			\$133.00	\$54,395.00
09/12/2024	ACH CONVERTED CHECK Stack Officials Stack Offi BRITTANY LEASE			\$466.00	\$54,528.00
06/18/2024	ACCOUNT DEBIT RETURNED STATEMENT FEE			\$5.00	\$54,994.00
03/25/2024	CHECK CHECK	1599		\$36.00	\$54,999.00
02/23/2024	CHECK CHECK	1579		\$146.00	\$55,035.00
02/23/2024	CHECK CHECK	1544		\$98.00	\$55,181.00

02/23/2024	CHECK	1506	\$216.00	\$55,279.00
	CHECK			
01/16/2024	CHECK	1576	\$68.00	\$55,495.00
	CHECK			
01/10/2024	CHECK	1594	\$174.00	\$55,563.00
	CHECK			
01/10/2024	CHECK	1588	\$264.00	\$55,737.00
	CHECK			
01/02/2024	CHECK	1600	\$65.00	\$56,001.00
	CHECK			

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## **-Registrations for this season 2025**

Registration last season:

- \$120 for regular season

- \$130 late registration

Motion to increase regular season registration to \$130, \$110 for second kid and \$90 for third kid. And late registration will be \$150

**-Motioned:** Brittany

**-Seconded:** Karissa

**-All in Favor:** Yes

## **-May board meeting**

- Our May board meeting that we moved up is on the same day at Weimar Hills open house so we need to move it

- Sean motions to move the May meeting to May 26th at 630pm

**-Motioned:** Sean

**-Seconded:** Jamie

**-All in Favor:** Yes

## **-Coaches meet & greet**

- 4-530 at Local Cafe on Sunday 4/6

- Motion to approve up to \$3,000 for the event

**-Motioned:** Brittany

**-Seconded:** Bri

**-All in Favor:** Yes

## **-Registration discussion/feedback**

- Coaches registration opens April 1st

- Player registration opens May 1st

- Registrar roles will be split 50/50 as well as payment between Danielle and Nikki

\*Add to coaches registration: Signing parent code of conduct but they also need to sign the US Club code of conduct from our website

**-Registration banners & flyers**

- Player registration opens May 1st
  - Shleigh and Michelle will put up the banners
  - Look into banner for families to follow us
    - Shleigh will make a mock up for it
  - Have banners up by May 1st

**Action Items: Ashleigh & Michelle**

- Put up banners
- Mock up for banner to follow us

**-Soccer Social**

- a flyer with all the dates

**-Soccerpalooza**

- order flyers with API

**Action Items: Karissa**

- Karissa will get a rough price for flyers and we will do an email vote

**-Board apparel**

- new board members will get 3 board items
- returning board members will get 2 new items
- Karissa motions to approve having new board members receive 3 board items and returning members to receive 2 new board members.

**-Motioned:** Karissa

**-Seconded:** Sean

**-All in Favor:** Yes

**-Open House booth signups**

- pioneer day booth: think about for the future
- open houses at SH & WH pass out flyers. Check the signup genius for times

**-Bootlegger Balls raffle basket**

- one free registration and basket with swag up to \$250 for PHEF raffle basket

**-Motioned:** Karissa

**-Seconded:** Sean

**-All in Favor:** Yes

**The Good of the Game:**

PHYSC Coaches playing indoor

**Meeting Adjourned:** 9:03 pm Brittany

**-Motioned:** Bri

**-Seconded:** Sean

**-All in Favor:** Yes

**Next Meeting Date:** April 28th @ 6pm

## Placer Hills Youth Soccer Club - PHYSC

### Statement of Activity

February 24 - March 30, 2025

	TOTAL
Revenue	
Sponsors & Donations	160.00
<b>Total Revenue</b>	<b>\$160.00</b>
GROSS PROFIT	<b>\$160.00</b>
Expenditures	
Club Administration Expenses	527.59
Club Dues & Subscription (Sphere, Team Sideline)	19.95
<b>Total Expenditures</b>	<b>\$547.54</b>
NET OPERATING REVENUE	<b>\$ -387.54</b>
Other Revenue	
Interest Earned	0.05
<b>Total Other Revenue</b>	<b>\$0.05</b>
NET OTHER REVENUE	<b>\$0.05</b>
NET REVENUE	<b>\$ -387.49</b>

## Placer Hills Youth Soccer Club - PHYSC

### *Expenditures by Vendor Summary*

February 24 - March 30, 2025

	<i>TOTAL</i>
<i>Amazon</i>	<i>48.89</i>
<i>Beach Hut Deli</i>	<i>290.00</i>
<i>Meetings &amp; Materials</i>	<i>52.03</i>
<i>QuickBooks Payments</i>	<i>130.00</i>
<i>USPS</i>	<i>6.67</i>
<i>Not Specified</i>	<i>19.95</i>
<b>TOTAL</b>	<b>\$547.54</b>

Statement of Financial Position  
Placer Hills Youth Soccer Club - PHYSC  
As of March 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
PHYSC Fields &... (*0765) - 2	6,685.20
TCB - PHYSC Operations (*0753)	37,544.96
<b>Total for Bank Accounts</b>	<b>\$44,230.16</b>
Accounts Receivable	
Other Current Assets	
Short-term investments (CD's)	21,194.12
<b>Total for Other Current Assets</b>	<b>\$21,194.12</b>
<b>Total for Current Assets</b>	<b>\$65,424.28</b>
Fixed Assets	
Other Assets	
<b>Total for Assets</b>	<b>\$65,424.28</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Credit Cards	
Other Current Liabilities	
Lines of credit	
<b>Total for Other Current Liabilities</b>	<b>0</b>
<b>Total for Current Liabilities</b>	<b>0</b>
Long-term Liabilities	
<b>Total for Liabilities</b>	<b>0</b>
Equity	
Retained Earnings	-11,636.86
Net Income	2,086.28
Opening balance equity	74,974.86
<b>Total for Equity</b>	<b>\$65,424.28</b>
<b>Total for Liabilities and Equity</b>	<b>\$65,424.28</b>