

PHYSC Annual General Meeting (AGM) Meeting Minutes



27 January 2025 / 6:00PM / MV Community Center

I Call to Order: Brittany call meeting to order at 6:17 pm

II Greetings: Brittany Lease, Karissa Lowry, Michelle Thompson, Danielle Anderson, Ashleigh Sands, Kristina Torre, Nikki Sand, Brianna Ostendorf, Sean Ostendorf, Jamie Merritt, Amanda Roeder and Jennifer Quinn

III Approval of Last Month's Minutes: November 2024

-Motioned: Bri

-Seconded: Sean

-All in Favor: Yes

IV Approval of AGM Agenda:

-Motioned: Karissa

-Seconded: Jamie

-All in Favor: Yes

V Proposals for changes to the Constitution and Bylaws:

-Adoption proposed 11/25/2024, motion to approve the proposed and posted changes

-Motioned: Sean

-Seconded: Nikki

-All in Favor: Yes

-Motion to add new changes to the by-laws and constitution

Add Super Rec Liaison position, Event Coordinator position (to help coordinate soccerpalooza, coaches events and soccer social)

-Motioned: Danielle

-Seconded: Sean

-All in Favor: Yes

-Motion to add new position language

Approval of change to Article 11 Section 1.7 (No one person may hold more than 1 Executive Board position on the Club Board. Executive Board Members and Members at Large can hold 2 positions with the discretionary approval of the Executive Board)

-Motioned: Bri

-Seconded: Ashleigh

-All in Favor: Yes

VI Elections of Board of Directors (Annual):

a. President

-Bri nominated Brittany Lease

-Brittany accepts the nomination

-All in favor: yes

-Brittany Lease is voted in as President

b. Vice President

-Brittany nominated Karissa Lowry

-Karissa accepts the nomination

-All in favor: yes

-Karissa Lowry is voted in as VP

c. Secretary

-Brittany nominated Bri Ostendorf

-Bri accepts the nomination

-All in favor: yes

-Bri Ostendorf is voted in as Secretary

d. Treasurer

-Bri nominated Sean Ostendorf as interim Treasurer with the understanding that someone will fill this role

-Sean accepts the nomination

-All in favor: yes

-Sean Ostendorf is voted in as interim Treasurer

VII Treasurer's Report:

See attached Treasurer's Report

-2023 vs 2024

-started quickbooks mid year of 2023

-quickbooks makes it easy to run reports and get information to the board

-swag sales did well

-registration went up

-sponsorships and donations went well

-started a short term investment cd

-Taxes were filed and accepted by Jeff last week

-Brittany will make the invoice for Auburn for when they used the Winchester Field this past season

VIII Unfinished Business:

-Equipment round up

-turn equipment into the shed

-placer hills shed is the on season code

-email went out to all the coaches

-Season Recap/Revisit/Revise

-soccerpalooza Sunday August 24th

-jerseys continue as last year (add coaches jerseys and limited colors)

- porta potty twice a week cleaning next season
- discuss rain out schedule
- look into possible moving u8 field
- social media post calendar for the year
- super rec moving away from admiral for jerseys, something easier to get and more cost effective
- look into our super rec process
- goalie gloves and jerseys for u10 and up
- soccer social to continue
- Amanda Roeder: asked about camps for the kids
 - we would like to do camps and looking to options
 - maybe do coaches, older teams and or comp team
- Meeting this thursday for ARD board
 - Brittany and Sean plan to attend

IX New Business:

- Accommodations
 - a parent asked for accommodations for a deaf player (they would like us to hire a sign language interpreter)
 - we are going to look what US Club has to offer as support
- Futsal
 - 49er comp is doing Futsal in Auburn fairgrounds
 - we can look into renting that space
- Communication/Confidentiality Agreement
 - we are opposing a confidentiality agreement
 - look it over and we will be approving this next meeting
 - we have a working executive board email for everyone to use
- Meeting with Auburn and future meetings

- we went over what went well and didn't last season
- mixer with Auburn is May 20th
- we went over the referee's and how the new ref assignor went
- Auburn will be doing the Scheduling but we will be going over the details ahead of time
- U10 and up we will be going back to player cards
- we are looking to align our code of conducts

- Open positions and Intent (to be voted in March)
 - we will be voting into other positions in March
 - please email Brittany with your interest in a position
- February Meeting: long range planning
 - work or yearly calendar
 - board role position
 - super rec discussions
- Looking for others to join our board to help fill positions or just as members at large

X Good of the Game:

XI Adjournment: Brittany adjourn meeting at 7:38pm

Next Meeting Date: February 24th @ 6pm

Attached Treasurer Reports

Placer Hills Youth Soccer Club - PHYSC
Statement of Activity
January - December 2024

| | TOTAL | |
|--|----------------------|---------------------|
| | JAN - DEC 2024 | JAN - DEC 2023 (PY) |
| Revenue | | |
| Product Revenue | | |
| Swag Sales | 3,850.06 | 253.36 |
| Uniform Sales | 435.00 | 11,263.30 |
| Total Product Revenue | 4,285.06 | 11,516.66 |
| Registration Fees (Sphere) | 55,820.00 | 47,410.17 |
| Sponsors & Donations | 11,754.00 | 9,902.20 |
| Total Revenue | \$71,859.06 | \$68,829.03 |
| Cost of Goods Sold | | |
| Costs of Supplies (Uniforms, Swag, etc.) | 19,930.68 | 16,278.56 |
| Total Cost of Goods Sold | \$19,930.68 | \$16,278.56 |
| GROSS PROFIT | \$51,928.38 | \$52,550.47 |
| Expenditures | | |
| Club Administration Expenses | 17,700.73 | 5,250.89 |
| Club Dues & Subscription (Sphere, Team Sideline) | 2,798.75 | 2,544.72 |
| Directors & officers insurance | 650.00 | 1,133.00 |
| Equipment | 17,664.07 | 7,279.12 |
| Fields Rental Fees (ARD) | 8,175.75 | 8,509.98 |
| Fundraising (Soccer Palooza, etc.) | 7,443.89 | 4,853.72 |
| Player Dues (US Club, Sphere, & NorCal) | 17,474.18 | 13,622.60 |
| Total Expenditures | \$71,907.37 | \$43,194.03 |
| NET OPERATING REVENUE | \$ -19,978.99 | \$9,356.44 |
| Other Revenue | | |
| Interest Earned | 1.14 | |
| Total Other Revenue | \$1.14 | \$0.00 |
| NET OTHER REVENUE | \$1.14 | \$0.00 |
| NET REVENUE | \$ -19,977.85 | \$9,356.44 |

Accrual Basis Sunday, January 26, 2025 03:33 PM GMT-08:00

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Placer Hills Youth Soccer Club - PHYSC

Statement of Financial Position

As of December 31, 2024

| | TOTAL |
|--|--------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| PHYSC Fields &... (*0765) - 2 | 6,685.04 |
| TCB - PHYSC Operations (*0753) | 35,458.84 |
| Total Bank Accounts | \$42,143.88 |
| Other Current Assets | |
| Short-term investments (CD's) | 21,194.12 |
| Total Other Current Assets | \$21,194.12 |
| Total Current Assets | \$63,338.00 |
| TOTAL ASSETS | \$63,338.00 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| Lines of credit | 0.00 |
| Total Other Current Liabilities | \$0.00 |
| Total Current Liabilities | \$0.00 |
| Total Liabilities | \$0.00 |
| Equity | |
| Opening balance equity | 74,974.86 |
| Retained Earnings | 8,340.99 |
| Net Revenue | -19,977.85 |
| Total Equity | \$63,338.00 |
| TOTAL LIABILITIES AND EQUITY | \$63,338.00 |

Placer Hills Youth Soccer Club - PHYSC

Expenditures by Vendor Summary

January - December 2024

| | TOTAL |
|--------------------------------|-----------|
| Nor-Cal Threadz | 15,713.90 |
| Ace Hardware | 9,138.27 |
| Sphere | 8,946.63 |
| Auburn Rec | 8,384.50 |
| US Club | 8,267.30 |
| Amazon | 7,683.13 |
| Fold A Goal | 5,081.88 |
| Mobile Rock | 3,144.00 |
| Meetings & Materials | 2,966.46 |
| Spectrum Photography | 2,790.00 |
| Epic Sport | 2,256.78 |
| Capitol Live Scan | 2,070.00 |
| The Local Cafe | 1,976.77 |
| Soccer.com | 1,960.00 |
| Registrar | 1,265.00 |
| United Rentals, Inc. | 1,066.25 |
| Sierra Office Systems | 923.66 |
| WHS ASB | 750.00 |
| Meadow Vista Community Center | 720.00 |
| Soccer Tournaments | 695.00 |
| Team Sideline | 649.00 |
| The Tin Lantern | 629.55 |
| Norcal Premier | 500.00 |
| The Potty Shack | 500.00 |
| Superrec Tournament | 495.00 |
| Costco | 379.87 |
| QuickBooks Payments | 348.42 |
| Mountain Mike's | 311.75 |
| USPS | 272.80 |
| Target | 249.30 |
| Michaels | 231.88 |
| Fields | 217.92 |
| GoDaddy | 203.88 |
| Meadow Vista Lions | 200.00 |
| Dick's Sporting Goods | 171.56 |
| Internal Revenue Service (IRS) | 160.00 |
| Drewski Food Truck | 154.77 |
| Coach Supplies | 151.03 |
| Auburn Recology | 148.08 |
| Smart & Final | 144.90 |
| Crooked Lane | 142.66 |
| Not Specified | 102.16 |
| Taxzerone (E-File) | 89.99 |
| CA Secretary of State | 60.00 |
| Referee | 34.00 |

Accrual Basis Sunday, January 26, 2025 03:36 PM GMT-08:00

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Placer Hills Youth Soccer Club - PHYSC

Expenditures by Vendor Summary

January - December 2024

| | TOTAL |
|-------------------|--------------------|
| Tri-Counties Bank | 0.11 |
| TOTAL | \$92,346.18 |

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